



Priority agenda items during Covid 19- all Governors invited

Governors (*not present)		
Rev Jeremy Fletcher ('RJF') CPO Co-Chair Charing this meeting	Incumbent of the St John At Hampstead Church	Ex Officio
Anne Diack ('AD') CPO Co-Chair	Foundation Governor HDS	12 Jun 2024
Tim Jervis ('TJ') Chair of Governors	Parent Governor (Elected)	30 April 2024
*Ammar Ahmed ('AA') Vice Chair of Governors	Foundation Governor LDBS	13 Jan 2023
Allan McLean ('Headteacher')	Headteacher	Ex Officio
Monica Marcou ('MM')	Staff Governor (elected)	30 June 2023
*Jean-Luc Eberlin ('JLE')	Foundation Governor PCC <i>St John At Hampstead Church</i>	23 Sept 2023
David Rue ('DR')	Foundation Governor HDS	20 May 2023
Evelina Hinovska-Barbier	Parent Governor (Elected)	30 April 2024
*Andrew Parkinson ('AP')	Local Authority Governor	11 June 2021
In attendance		
Jenny Lupa ('JL')	Foundation Governor PCC <i>St John At Hampstead Church</i>	8 Jan 2021
Nikola Novčić ('NN')	Foundation Governor LDBS	30 June 2023
Emma Ingles (DHT)	Deputy Headteacher	
Lyn Stanton ('Clerk')	Clerk to the Governing Body	

Action list this meeting

10.1.2	RSE Policy recommended to the FGB	Clerk
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1.	CPO committee convened The meeting was opened in prayer by Rev J, who commenced charing	
1.1.	<u>Attendance, apologies received.</u> It was noted at the start of the meeting that AA, AP, JLE were not present. <i>[Clerk's note AA sent apologies post meeting]</i>	
1.2.	<u>Declarations of Interest-</u> There were no declarations made against items on this agenda.	
2.	Approval of the minutes from the previous CPO meeting held 4 February 2020. The minutes were AGREED to be a true and accurate record of accounts and would be signed at the next physical meeting.	
2.1.	Any <u>urgent matters arising</u> not on this agenda	
	Action list last CPO meeting	
6.1	Global social injustice (SIAMs action)/next CPO agenda On agenda planner, for CPO Autumn 1	Resolved
6.5	LDBS Advisor report EHT to upload	Completed
8.3	AA to email a model Safeguarding monitoring visit form to the Chair and EHT. Carried over	AA
10.1.2	Governors to review RSE draft Policy next meeting- see below detail	Resolved

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11.0	<i>Policies- EYFS, SEND, Pupils with medical conditions, Gobs to review as delegated and feedback-for FGB recommendation</i>	<i>Resolved</i>
13.0	<i>Governor visit reports (AD- Phonics, TJ- Maths, AA- SEND) to be received at the FGB</i>	Action closed
14.0	<i>All policies to move towards having postholders included</i>	<i>On going</i>
16.0	<i>Letter from the Secretary of State Ed, congratulating the school about progress for website. EHT to upload</i>	<i>Completed</i>

Matters arising continued- 10.1.2 Relationships and Sex Education

The Relationships and Sex education policy was seen to be a key policy and had gone out to parents for a consultation process. MM reported. A PowerPoint was shared on screen with Governors and MM presented key points regarding the background and legal requirements.

The Policy was statutory from September 2020 and included two strands- Relationships Education and Health Education.

A Parent's right to withdraw was clarified-

- Parents **do not have** the right to withdraw their child from relationships education or the biological elements of the Science National Curriculum
- Parents **do have the right** to request that their child is excused from sex education outside of the biological elements of the Science National Curriculum

Feedback from online parent consultations was reviewed-

- 33 parents had responded to the consultation- issues had been raised about the age some areas were planned to be taught. The school had some flexibility in this, however there were aspects that had to be covered before they left Y6 for Secondary.
- MM pointed out that following the review it had been felt prudent to remove a BBC link that was not felt to be best practice. The EHT added that this had been checked with Camden regarding the school's view that it was outdated and problematic.

Q A Governor ASKED about implementation? MM explained how this would be rolled out- Teachers would be updated at the September INSET day, a CPD was planned and each teacher would own their own planning, supported by regular visits and monitoring by the subject lead (MM).

Q A Governor ASKED about other parental feedback? Overall parents were strongly supportive of the approach, however a few (20%) of the responses related to the age that areas were being taught, as being too young. However it was noted that there was a wide variation between pupils maturity and if they had siblings or were summer born. The EHT added that 'age and stage' could be adapted as appropriate.

Q A Governor had raised a point about how to keep the religious and elements of sex education separate, and this had been clarified in the policy.

Action The RSE Policy was unanimously recommended to the FGB

3. **Quality of education report- The EHT reported.**

3.1. Key worker and vulnerable- 18 were now attending, and a second Key and Vulnerable bubble had been created with other vulnerable pupils being encouraged to attend.

NB joined the meeting at 17.45

3.2. Home learning-

3.3. Google classroom had been implemented through LGFL, staff had been set up with log ins and trained in the use. Marking was taking place online and feedback from parents had been overwhelming positive around the provision, with the balance and level of work receiving good feedback, staff felt confident on the platform. The school had been supporting parents during this difficult time and the EHT thanked staff (Jess and Ben) for their work to adapt and set up.

- 3.4. Q A Governor ASKED about pupil engagement? The EHT noted that this was high, and indicated how pupils enjoyed the school and their interest in learning. Any pupils who had not engaged were contacted by staff. Four staff zoom meetings a week were held to co-ordinate and phone calls to follow up for those not attending were on-going.
- 3.5. The first weeks of the provision had seen some early problems with setting up, since resolved. The EHT in response to a QUESTION from a Governor noted that a few parents who had expressed feedback, was for live lessons, however this was reported to have limited use for Primary age pupils, no state school in Camden was supporting this approach that came with other safeguarding issues. The school had loaned 30 laptops to those deemed vulnerable. Paper copies were being dropped off where requested and all pupils had opportunities to engage. Those pupils linked to social services were being supported.
- 3.6. Wider opening Governors noted that HPS was one of only two schools in Camden that fully extended opening to all 3 year groups in June and July, as prescribed by the DfE guidance;
- Y6 (27 attending) for mental health and well-being- in order to ‘finish well’.
 - Reception and Y1- 20 out of 30 attending regularly, a high number compared to Nationally (20%)

Staff had worked well to get everything ready, and whilst there had initially been an aim for all groups to return by the end of term this had not proved to be possible in bubbles of 15, requiring twice the numbers of space and staffing, however all years groups were able to return for a ½ day session (for which additional risk assessments and cleaning had been required). The DHT was thanked for the complex timetabling required.

Bubbles were planned for whole classes in September to allow them to return.

Q A Governor ASKED about how the smaller group bubbles were working? The EHT noted that these were working well, children were pleased to be back in school, and enjoying outside games and having fun together. Staff were on top of any issues around assessment and progress.

Q A Governor QUIERIED the approach regarding year groups that had returned and the origin of the size of the bubbles as 15. The EHT confirmed that the school had followed the DfE recommended guidance;

<https://www.gov.uk/government/publications/preparing-for-the-wider-opening-of-schools-from-1-june/planning-guide-for-primary-schools>

1. *...Primary schools are being asked to welcome back all children **currently in nursery, reception, year 1 and year 6...***
3. *... For primary schools, classes should normally be split in half, with **no more than 15 pupils per small group and one teacher (and, if needed, a teaching assistant).** ...Vulnerable children and children of critical workers in other year groups should also be split into small groups **of no more than 15...***

JL joined the meeting at 18.00

- 3.7. Transitions-. All teachers had been videoing introductions for their new classes and virtual tours for the website. A handover day was planned for staff (including 2 new members of staff).
- 3.8. Assessment- Teachers were working to assess gaps, an example of how teachers were tracking was shared on screen, with the information being used to pick up any issues in 1-1 intervention sessions, to address those below expected.
4. **Impact of Covid 19**
- 4.1. Reconnection Curriculum – As pupils were returning and staff were gradually carrying out formal assessments and analysing, with detailed Curriculum planning being developed, this would be discussed in the Autumn meeting.

4.2. September planning- For September 2 inset days would take place, it was noted that the school would have 3 NQTs and 2 new teachers to induct, with new curriculum expectations. The INSET days would be led by subject leaders, with a focus on safeguarding.

Other issues with full opening in September were noted;

- Extended Bubbles of 30 were allowable, which limited risk, although no assemblies, no singing
- Lunch times- packed lunches were being planned, Staggered start to the day, staggered play times and lunch times.
- After school Clubs were of concern, due to no outside agencies being allowed.
- Extended Schools Provision- how to safely offer this as pupils from school bubbles would therefore be cross-mixing, perhaps to only be made available for key workers.

The EHT thanked Rev J and Dr Alya for the online Church services and support for the school community through prayer.

There being no further business the CPO committee concluded at 6.05pm and moved to an FGB following

Signed by the Chair.....Dated.....